**SINDHU’S ACADEMY**

**Registration form (PYP)**

|  |  |
| --- | --- |
| Name of the Student | * Boy * Girl |
| Start date |  |
| Street, House no. |  |
| Postal code, City |  |
| Country |  |
| Name of School |  |
| Year / Grade |  |
| Food allergies |  |

Parent/Guardian details

|  |  |
| --- | --- |
| Name of Parent |  |
| E-mail |  |
| Contact Number |  |

**Rules & Regulations:**

1. Every student is expected to attend the lesson on time. Delay of 5 min is accepted.
2. Absence policy: a) Prior notice of 24 hours before the lesson is mandatory.
3. Sickness is an exemption.
4. Every student is expected to submit the home work on time.
5. Student is expected to behave properly during the lesson and follow the teacher’s instructions carefully. In case of unusual behaviour, the student is expected to leave the lesson as per teacher’s advice.
6. Food items like chips/crisps are not allowed during the lesson.
7. Golden Rules during lesson:
   * Please be gentle
   * Please be friendly
   * Please listen to each other
   * Please be polite (say “please and thank you”)
8. Termination of coaching is possible any time during the year with a prior notice by email.

**Practical requirements:**

1. A separate notebook (white pages- A4).
2. A pencil case (Eraser, Pencil, Sharpener, Ruler).
3. Drinks (water/juice) are allowed during the lesson.

I HAVE READ AND ACCEPT THE RULES AND PROCEDURES OF SINDHU’S ACADEMY. I UNDERSTAND THAT THIS MAY BE REVEIWED AND REVISED AS NECESSARY AND THAT I WILL BE PROVIDED WITH WRITTEN NOTICE OF ANY SUCH REVISIONS/CHANGES TO THIS AGREEMENT.

Parent/Guardian

Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_